

■ Introduction

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http://www.esrc.ac.uk/esrccontent/researchfunding/non-governmental_public_action_call.asp

Presentation covers –

- Application process
- Form
- Tips for filling in form
- Key dates

▪ Electronic Application Forms

- All applications must be electronic
- <http://eforms.esrc.ac.uk>
- OPR (eRP) V1.9 (Outline Research Programme Form Editor)
- RPG (eRP) V1.9 (Full Research Programme Forms Editor)
- Helpdesk: esrc.forms@rl.ac.uk or 01235 445924
- Form has built-in checks of content

■ Form Details

- **Details of applicants** (must have one key contact)
- **Financial details** (only brief for outline proposals but much fuller for full proposals)
- **Start and end dates** (not earlier than Feb 05 for small projects and September 05 for large projects; 36 months max. for both)
- **Brief CVs** (1 page max.)
- **Description of Research** (1,500 words maximum for outlines/3,500 words for fulls. Include word count)
- **Bibliography** (1 page maximum)
- **Relevance to users** (broad definition)
- **Research areas** (see programme specification)
- **Research discipline** (select 'interdisciplinary' if yours not there)

▪ Research Funding Rules

- http://www.esrc.ac.uk/ESRCContent/researchfunding/rf_rules.asp
- Contact ESRC staff for specific queries on rules
 - Ask for your own salary
 - Ask for costs for consumable items
 - Non-UK HEI researchers cannot be applicants
 - HEFCE funded academics cannot request their salary unless for teaching buy-out
 - You are encouraged to only apply once to the programme

▪ **A Successful Proposal will:**

- **promise excellent research within the remit of the programme;**
- **contribute to the aims of the Research Programme;**
- **promise value to potential users outside and/or within the research community;**
- **convince of the ability to deliver research;**
- **demonstrate value for money (not the same as cheapness).**

▪ **Additional Tips:**

- **Allow yourself time**
- **Familiarise yourself with funding source**
- **Discuss with colleagues**
- **Be realistic**
- **Use sections of the form appropriately**
- **Keep to word limit!**

▪ Process and timetable

Closing Date for Small Full and Large Outline Applications:

Friday 24th September 2004 at 5pm

- All proposals assessed by Commissioning Panel in November; outline proposals decide whether to shortlist; small proposals decide whether to fund or not.
- Large shortlisted and small successfuls will be informed before Xmas.
- Successful small projects to commence as early as February 2005.
- Invited to submit full large proposals w/c 7 March 2005.
- Full proposals considered by same Commissioning Panel (late) May 2005.
- Funding decisions fed back in June.
- Successful large projects start Autumn 2005.

▪ Finally....

Summary of further information:

- ESRC website for this programme:

http://www.esrc.ac.uk/esrccontent/researchfunding/non_governmental_public_action_call.asp (links to specification, notes for guidance, timetable, commissioning panel members[when available])

- ESRC funding guidelines website:

http://www.esrc.ac.uk/ESRCContent/researchfunding/rf_rules.asp

handouts/ contact: Shabnam.Khan@esrc.ac.uk or
Lyndy.Griffin@esrc.ac.uk