



THE LONDON SCHOOL  
OF ECONOMICS AND  
POLITICAL SCIENCE ■



Welcome to the  
Department of  
Accounting

Postgraduate  
Handbook

2024/25

[lse.ac.uk/accounting](https://lse.ac.uk/accounting)



# Contents

## Department of Accounting

- 3** Department Welcome 
- 5** Welcome from the Programme Director 
- 6** Professional Services Staff 
- 7** About the Department 
- 8** Starting your Programme 
- 11** Programme Structure 
- 15** Diploma in Accounting and Finance 
- 16** MSc Accounting and Finance 
- 17** MSc Accounting, Organisations and Institutions 
- 19** Department of Accounting Resources 
- 24** Your Student Voice 
- 26** Student Engagement and Learning Community 
- 28** Get Involved in Your Community 
- 29** Accounting Careers Support 
- 29** LSE Careers 
- 32** Key Information 

This information can be made available in alternative formats, on request.  
Please contact [accounting@lse.ac.uk](mailto:accounting@lse.ac.uk)



# Department Welcome

Dear Student,

Welcome to the Department of Accounting at LSE. You are now part of our vibrant community of accounting students, alumni, faculty, and professional services staff. I trust that during this academic year, you will have a fulfilling educational experience with a long-lasting impact.

Our department – your department – is a globally recognised centre of excellence in teaching and research of accounting. It has a proud and distinguished history; it was the first accounting department in the UK and trained the first generation of academics in the field. Since our origins, we have strived to be innovative and lead the profession.

Our goal is to advance the knowledge of the critical role played by accounting in markets, organisations, and society as well as to share this knowledge with our students and the wider public, including practitioners and regulators. Our faculty members conduct interdisciplinary research in social sciences and address questions relevant to society using robust quantitative and qualitative methods.

Our passion for research permeates into our teaching, which is problem-driven and focused on big questions. Consistent with the LSE's motto "*rerum cognoscere causas*", the emphasis is on understanding the causes of things, aided by strong theoretical foundations and state-of-the-art analytical methods.

During your studies, you will be challenged to think critically by our internationally recognised faculty. You will learn the importance of accounting in decision making, policy-setting and sustainability, as well as the role that disclosure plays in the well-functioning of markets and organisations. You will appreciate the interconnections between accounting and accountability, performance measurement and evaluation, risk and performance, value and values. And you will grasp how the rise of digitisation and the expanding relevance of new foci of quantification, such as social impact and sustainability, are changing the landscape of traditional accounting.



Each year we admit only around 245 students to our graduate programmes. You are now among them. We encourage you to explore, learn, and make the most of the activities and the educational opportunities that the Department of Accounting and LSE offer.

On behalf of our faculty and our professional services staff, I extend you our warmest welcome.



Professor Ane Tamayo  
**Head of Department of Accounting**





# Welcome from the Programme Director

I would like to take this opportunity to welcome you warmly to LSE. I have no doubt that you will gain significantly from your studies with us, encounter a wide variety of exciting and thought-provoking ideas, and benefit from the experience of learning at a world leading university. We believe that the friendships you make over the next year, and your access to the wider LSE alumni network, will be a valuable resource throughout your life.

As the Programme Director for the postgraduate programmes in the Department of Accounting, I look forward to getting to know you and welcoming you into our community. We want to provide you with support from the day you arrive so that you can make the most of your time with us.

I very much look forward to meeting you.

Best wishes,



Dr Julia Morley  
**MSc Programme Director**  
Room: MAR 3.22  
Email: [j.e.morley@lse.ac.uk](mailto:j.e.morley@lse.ac.uk)



# Professional Services Staff

**Rebecca Baker**

MRes/PhD Programme  
Manager

Room: MAR 3.07

**Tel: +44 (0)20 7955 7737**

**Email: [r.j.baker@lse.ac.uk](mailto:r.j.baker@lse.ac.uk)**

**Jack Heaney**

Administrator

Room: MAR 3.07

**Tel: +44 (0)20 7955 5181**

**Email: [j.heaney@lse.ac.uk](mailto:j.heaney@lse.ac.uk)**

**Yuhua Chen-Hudson**

MSc Accounting,  
Organisations and  
Institutions Programme  
Manager

Room: MAR 3.07

**Tel: +44 (0)20 7955 6278**

**Email: [y.chen-hudson@lse.ac.uk](mailto:y.chen-hudson@lse.ac.uk)**

**Sandra Ma**

Student Community  
Manager

Room: MAR 3.07

**Tel: +44 (0)20 7107 5198**

**Email: [s.s.ma@lse.ac.uk](mailto:s.s.ma@lse.ac.uk)**

**Gary Crow**

Senior Administrator –  
Department of Accounting  
and CARR

Room: MAR 3.07

**Tel: +44 (0)20 7852 3780**

**Email: [g.crow@lse.ac.uk](mailto:g.crow@lse.ac.uk)**

**Dorothy Richards**

MSc and Diploma in  
Accounting and Finance  
Programme Manager

Room: MAR 3.07

**Tel: +44 (0)20 7955 6603**

**Email: [d.richards@lse.ac.uk](mailto:d.richards@lse.ac.uk)**

**Yvonne Guthrie**

Department Manager

Room: MAR 3.09

**Tel: +44 (0)20 7955 6408**

**Email: [y.guthrie@lse.ac.uk](mailto:y.guthrie@lse.ac.uk)**

Full list of Academic Faculty can be found in the [People](#) section of the Department of Accounting homepage.



# About the Department

The Department of Accounting is one of the leading groups in the world for teaching and **research on the economic, institutional and organisational aspects of accounting and financial management.**

Our diverse faculty deliver outstanding research-led teaching on subjects such as financial accounting and analysis, accounting for management decision-making, organisational control, risk management, and the role of accounting and accountability within different organisations. As reflected in the **Research Excellence Framework**, our faculty publish cutting-edge research in world-leading journals. Beyond this, they influence practice through their engagement with companies and regulators.

Our primary focus is the provision of an outstanding educational experience for our students. We offer innovative teaching that focuses on current issues in accounting practice, financial analysis, organisational control, and policy. Our teaching draws on social scientific theories and empirical analysis to enable students to gain a clear understanding of how and why accounting is used in different organisational contexts.

We understand that students want to use their time at LSE to establish or further their career. For this reason, the Department offers students personalised career coaching and CV advice, together with a variety of career and networking events which are relevant for students targeting careers in finance, accounting, technology, consulting, policy or regulation.

The Department also offers a stimulating research environment for students. Research seminars are scheduled throughout each term with invited speakers from institutions around the world. We also host academic and practice-based visitors within the Department. In addition, the Department maintains strong links with other LSE departments, research centres and institutes, enabling students to benefit from the broader intellectual tradition in social scientific research and teaching at the School.

# Starting your Programme

## Key Accounting Events

To support your learning and development at LSE, the Department of Accounting organises events and activities throughout the year, including **Welcome Week**, INSIGHTS lecture series, Leadership Dinner series and group meetings with your academic mentor and study group. Always check your programme **Moodle pages** for changes to times and dates.

## Welcome Week

**Welcome 2024** and the Welcome Guide 2024 offers a huge range of talks and other activities to help you settle into life at LSE. It is designed to introduce you to LSE and help you meet other students.

The *Guide* is packed full of information about the things you need to do, events you must attend and gives you some tips on how to start your time at LSE.

Additionally, the Department has organised programme specific welcome activities during the first six weeks of the Autumn Term, which we encourage students to check for the most up to date information for the events. Details can be found under **Department Welcome** and on the **Student Hub App**.



## Communication at LSE

It is very important that you keep the Department and the School informed of your current home and term-time addresses, telephone numbers and email addresses. In your first weeks you should check that this information is accurately listed on [LSE for You](#) (LFY). If any of this information changes, you must update it on LFY immediately. Also, the Department will communicate first and foremost with you via your LSE email, so it is important that you check your LSE email daily for any updates and news.

## Timetable Office

The Timetables Office is responsible for scheduling and allocating rooms to all of the School's taught courses. The [Timetables Publication Information webpage](#) includes information for students and staff. You use [LSE for You](#) to select your courses and seminar groups.



# Cambridge

## THE ACCOUNTING GRADUATE WEEKEND

19-20 OCTOBER 2024



Join us for an exciting trip to historic Cambridge! Your ticket includes travel from LSE, one night at the Hilton Cambridge City Hotel, all meals, activities, and city tours. It's a great opportunity to connect with classmates and faculty. Open to Accounting Postgrad/Research students only.

Registration opens Tuesday 24 September at 4pm and closes Tuesday 8 October at 4pm.

**LIMITED PLACES | TICKET PRICE £90**

For more information, contact Dot Richards at [d.richards@lse.ac.uk](mailto:d.richards@lse.ac.uk).



# Programme Structure

## Course Selection and Timetables

### Programme structure and what you need to do

Students must successfully complete the equivalent of four full-unit courses to meet the requirements of their programme. Most courses offered are half-units and up to eight half-unit courses can be taken, with each half-unit course carrying equal weight in the final assessment of the degree. Compulsory core courses will provide the foundation for developing an understanding of a variety of topics, themes and core principles. You can then select from a combination of optional full and half unit courses in specific areas of accounting and finance to fit your interests and preferred specialisation. Options from outside these two departments are also available.

### When to select your courses

**Course selection** will open for browsing at **10am on Monday 23 September** and will open for course selection on **Thursday 26 September at 10am**. Course selections need to be made by **Friday 11 October at 5pm**.

Amendments to course selections can be made until **11 October 2024**. It may be possible to exceptionally make a change during the late course change period, until **18 October 2024**. After this no changes can be made, regardless of the circumstances.

You will be able to make changes to Winter Term half unit courses early in Winter Term. For the exact dates check the [course selection webpages](#).

### Late course change

Amendments to course selections can be made until 11 October 2024. It may be possible to exceptionally make a change during the late course change period, until 18 October 2024. After this no changes can be made, regardless of the circumstances.

### How to select your courses

Visit [Finding Courses](#) to access the tools and information to help you decide which courses you want to take this academic year. The LSE Course Finder tool can help you choose which courses to take within your programme regulations. Course Finder allows you to browse available courses by unit value, keyword, department and



assessment type. You can build a shortlist of courses and compare the lecture timetables for that shortlist. Course Finder is usually available from late August. Please be aware that Course Finder is different to selecting your courses; even if you use it, you will still need to make your selections in [LSE for You](#). You may also wish to look at course content on Moodle and check the teaching timetable to detect potential clashes. Some departments have controlled access courses which means that places are limited. Make sure that you identify a few back-up courses in case your first choices are not available.

Reading Week will be clearly stated in the respective course guide; please check carefully before you make your course selections. The [LSE calendar](#) is the place to check for programme regulations, detailing which courses you are permitted to take.

You will need to select your courses in [LSE for You](#) once the system opens. Guidance on how to do this can be found here. Providing your selected courses are ready in Moodle, you should be automatically enrolled on their Moodle pages a few hours after selecting your courses in [LSE for You](#), however, do be aware there can sometimes be delays in processing enrolments on Moodle pages.

You should ensure you attend any departmental course selection meetings and seek advice before finalising your courses. Should you have questions about a particular course the most efficient strategy is to put them to the Course Convener. If you have any queries about the programme itself or need advice on the course selection process you can contact your Programme Managers – [Dot Richards](#) (Diploma/MSc Accounting and Finance) or [Yuhua Chen Hudson](#) (MSc Accounting, Organisations and Institutions) and we'll do our best to help.

## Controlled access courses

The Department of Accounting programme is taught via seminar/small groups. All Accounting courses (courses with an AC4 code with Finance courses starting with FM4 code) are subject to the [controlled access procedure](#). This is designed to ensure that seminar groups allow for discussions between academics and students. To maximise your chances of being enrolled onto the courses you are interested in, it is imperative that you select your courses as early as possible. The controlled access procedure requires that you request permission to enrol in the course through the Graduate Course Choice application on [LSE for You](#).

Postgraduate Accounting students have priority access to controlled access AC4 courses. This means that you will be accepted on a "first-come, first-served" basis for the first week once course selection has opened. Thereafter, access to controlled courses operates on a first-come, first-served basis to all students. Once an offer has been made to you, you have 48 hours to accept it after which your offer will time out. Once you accept your offer you will automatically be assigned to the course Moodle page and the course will appear on your personal timetable.

Please note the course allocation process may differ in other departments.



## Seminar sign up and timetables

Where a course is taught in more than one seminar group or in larger lecture groups, students are also required to enrol in seminar groups for the course. This is done through the [Seminar Sign Up](#) facility on [LSE for You](#). Note: The Seminar Sign Up system operates in parallel with the Graduate Course Choice system. Where a course requires that you apply for entry through the Graduate Course Choice system and takes the form of weekly parallel seminars or lectures and follow-up seminars, you need to apply first for entrance to the course through the Graduate Course Choice system. If you are accepted on to the course the Seminar Sign Up system will be open to you and you can register for a particular parallel seminar or a follow-up seminar group, as appropriate. Please note that we may reallocate you to a different seminar/ follow-up seminar group for the term where timetabling considerations make this necessary. You need to attend the seminar group to which you are assigned. Our performance monitoring and attendance record systems are based on the group to which you are assigned. Failure to attend your group may therefore impact negatively on your performance record. It may also impact on the terms of your visa.

Considerable efforts have been made to avoid overlap of courses but occasionally a clash may be unavoidable due to the complex and interdisciplinary nature of this programme. We regret that no changes to the LSE timetable are possible, and it is each student's responsibility to avoid any clashes. When selecting your courses please keep an eye on the timetable for Winter Term to ensure you do not have any clashes.

Once you have successfully registered for your courses and seminars in [LSE for You](#), your personal timetable in [Student LSE for You](#) will be automatically updated. Once course selections have been approved, they cannot be changed online.

Please be aware that this may differ in other departments if you are considering taking outside course options. Do contact the relevant department should you have any queries about non-Accounting courses.

## Auditing courses

Some LSE courses allow students to "audit". This is an informal arrangement where you can join the lectures and gain access to online materials but do not take the assessments. These courses do not appear in your course selections or timetable and will not appear on your transcript. Some students choose to audit courses to expand their knowledge in other areas. If you would like to audit a course, you should first check that your timetable will allow you to join the lectures. If so, contact the relevant Course Convener and ask permission to audit their course.





## Winter Term course selection

**Course selection** will re-open at the start of Winter Term. You are able to change a Winter Term half unit course during the first two weeks of Winter Term provided the newly chosen half unit course is not oversubscribed. It is not possible to change full unit courses or half-unit courses that were taught in Autumn during this period. Late course changes are not permitted in Winter Term once course selection has closed. We strongly advise that you do not change more than one half unit course during this period.

## Getting help

Please make every effort to attend the course selection session in September or watch the recording. Your Programme Managers – **Dot Richards** (Diploma/MSc Accounting and Finance) or **Yuhua Chen-Hudson** (MSc Accounting, Organisations and Institutions) is your first point of contact for course selection queries, as well as your Academic Mentor. You can also find detailed information on course selection on the **[course selection webpages](#)**.

**Additionally, for queries about the course selection procedure** you can contact the Student Exams and Student Services Centre (SSC) Support Team via **[their enquiry form](#)**.

If you are not able to access **[LSE for You](#)**, you can contact **[Tech Support](#)**.

If you have a question about Moodle, please contact **[eden.digital@lse.ac.uk](mailto:eden.digital@lse.ac.uk)**.

## Detailed information about your degree can be found here:

### Diploma in Accounting and Finance

**[lse.ac.uk/resources/calendar2024-2025/programmeRegulations/diploma/2024/DiplomaAccountingAndFinance.htm](https://lse.ac.uk/resources/calendar2024-2025/programmeRegulations/diploma/2024/DiplomaAccountingAndFinance.htm)**

### MSc Accounting and Finance

**[lse.ac.uk/resources/calendar2024-2025/programmeRegulations/taughtMasters/2024/MScAccountingAndFinance.htm](https://lse.ac.uk/resources/calendar2024-2025/programmeRegulations/taughtMasters/2024/MScAccountingAndFinance.htm)**

### MSc Accounting, Organisation and Institutions

**[lse.ac.uk/resources/calendar2024-2025/programmeRegulations/taughtMasters/2024/MScAccounting,OrganisationsAndInstitutions.htm](https://lse.ac.uk/resources/calendar2024-2025/programmeRegulations/taughtMasters/2024/MScAccounting,OrganisationsAndInstitutions.htm)**

# Diploma in Accounting and Finance

This information is for the 2024/25 session. Students take courses to the value of four units.

View the full programme regulations [here](#).

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.

## Finalising your course choice meeting with Dr Pascal Franz

**Dr Pascal Frantz** is the Diploma in Accounting and Finance Programme Director and will be available to meet with students to discuss their course option choices. Further information about the date and time will be available at the Welcome meeting.



# MSc Accounting and Finance

This information is for the 2024/25 session. Students are required to take courses to the value of four units.

You can view the full programme regulations [here](#).

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements. Students should be aware that certain courses have pre-requisites and they should plan their course choices accordingly.

Students who have previously taken the Diploma in Accounting and Finance at LSE are not allowed to take the same courses as previously studied.





# MSc Accounting, Organisations and Institutions

This information is for the 2024/25 session. Students are required to take courses to the value of four units.

You can view the full programme regulations [here](#).

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.

## Degree Awards

The classification scheme for each programme is used to determine the final degree award.

### MSc Accounting and Finance

[Classification Scheme](#)

### MSc Accounting, Organisations and Institutions

[Classification Scheme](#)



## MSc Pre-Sessional Courses

Students should be aware that they may be required to attend pre-sessional courses ([AC480](#) and [AC425](#)) which take place before the start of the Autumn Term.

### AC480 Quantitative Methods in Accounting and Finance

This course is available to students on the MSc in Accounting and Finance and students on the MSc in Accounting, Organisations and Institutions with prior knowledge of accounting and finance wishing to take [AC416](#) Topics in Financial Reporting. This course is not available as an outside option.

**Section 1** – “Accounting: Disclosure Principles and Practice” provides an overview of fundamental accounting concepts, practices, and the main financial statements. This section emphasises users’ perspective rather than preparers’ perspective on financial reporting (eg, for valuation purposes).

**Section 2** – “Finance: Quantitative Methods” provides the basic quantitative tools needed for technical MSc courses. This section consists of an introduction to Basic Calculus, Probability and Statistics.

### AC425 Accounting, Organisations and Institutions

This course is compulsory on the MSc in Accounting, Organisations and Institutions. This course is not available as an outside option. The purpose of this pre-sessional is to acquaint students, both with and without any prior, or little, background in accounting, to the critical approach to be adopted on the core course. Students with some prior background in accounting will find the session useful as a “refresher” about accounting fundamentals. Any student with a proven accounting background who intends to take AC416 Topics in Financial Reporting is also required to take AC480 Quantitative Methods in Accounting and Finance.

[AC480](#) and [AC425](#) – Teaching takes place before the start of Autumn Term.





# Department of Accounting Resources

## Where We Are

The Department main offices are on the third floor of the Marshall Building. The floor is accessed using your LSE ID card.

### Contact address:

Department of Accounting  
London School of Economics and Political Science  
Marshall Building  
44 Lincoln's Inn Fields, London WC2A 2ES

## Accounting Professional Services Office

The Professional Services Office is based in Room MAR 3.07, third floor of the Marshall Building. You should go here for all programme related queries including:

- leaving messages for academic staff (if their administrative contact is unavailable)
- contacting academic staff
- staff office hours
- examination information
- other general queries.

### Opening hours

Monday to Friday 10am to 5pm.

You can also email a member of the Professional Services Staff or your Programme Manager to arrange an appointment to meet and discuss any issues.



## Moodle Course Pages

Course material can be found on [Moodle](#). It contains details of the lecturer/s and class teacher/s who teach on the course, should you need to contact them. Here you will also find links, where relevant, to PDF versions of all handouts distributed during the lectures throughout the year.

We also have a dedicated [accounting postgraduate moodle page](#) where we post upcoming news and events (careers, programme and socials).

The materials for each course are made available on the Moodle course page during the academic year. Students should be aware that all course materials will become inaccessible at the end of the academic year. You will be given advance notice of the date at which course materials cease to be available for access.

More information on Moodle can be found in the [Key Information section](#).

## Study Facilities

The Department of Accounting make three study/common rooms available to Diploma/MSc Accounting students on the third floor of the Marshall Building. The rooms are accessed via LSE ID card and are available exclusively for accounting students. Access by non-accounting students is not permitted.

Room MAR 3.51 is furnished with study desks and computers including Bloomberg Terminals. Login access to the computers is restricted to Accounting and Finance students. We will arrange for your login to be activated on these computers during week 1 of Autumn Term.

All rooms are dedicated for quiet study, with the exception of MAR 3.49 which can be booked for group study work. Please contact [accounting@lse.ac.uk](mailto:accounting@lse.ac.uk) for more details.

## Interview Rooms

If you need a quiet space for an online or telephone job interview on campus, please contact the Department to check the availability of office rooms on the third floor, Marshall Building. These rooms can be reserved for up to two hours. Send your request to [accounting@lse.ac.uk](mailto:accounting@lse.ac.uk) with ample notice and include the date and time of your interview. We will do our best to accommodate you if an interview room is available. Additionally, LSE Careers on the 5th Floor of the Saw Swee Hock Student Centre offers dedicated interview rooms that can be booked through [CareerHub](#).



## Department Website and Social Media

The Department of Accounting website ([lse.ac.uk/accounting](https://lse.ac.uk/accounting)) is a useful resource for both current and prospective students, detailing the courses we offer and providing information about our faculty, teaching and research.

You can also follow the Department of Accounting on social media:

 [facebook.com/lseaccounting](https://facebook.com/lseaccounting)

 [instagram.com/lseaccounting](https://instagram.com/lseaccounting)

 [linkedin.com/company/lseaccounting](https://linkedin.com/company/lseaccounting)

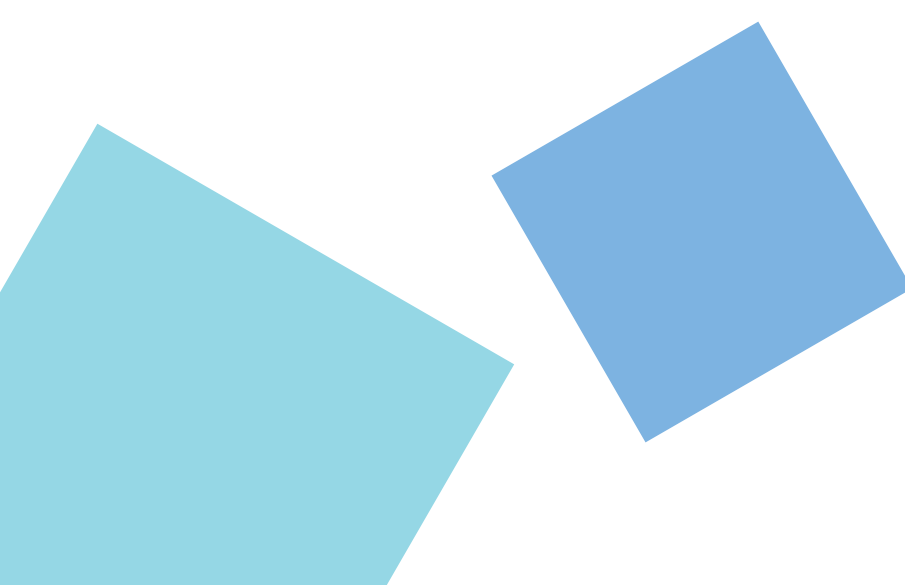
 [twitter.com/LSE\\_Accounting](https://twitter.com/LSE_Accounting)

## WhatsApp and LinkedIn Group for LSE Accounting Postgraduate Students, 2024-2025

Join us on our new WhatsApp LSE Accounting Programme Community and/or LinkedIn Group to receive event and news updates straight to your mobile device, as well as network with your peers. Complete this [form](#) to join.

## The Student Hub App – Accounting Page

The Department of Accounting has a dedicated page on the LSE Student Hub app for [all things accounting](#). The Student Hub is available to download from iOS and Android app store. Search “Accounting” on the app or online at [studenthub.lse.ac.uk](https://studenthub.lse.ac.uk) and follow us today.





## Key Faculty and Support Contacts

### MSc Programme Director – Dr Julia Morley

The MSc Programme Director [Dr Julia Morley](#) is responsible for the running of the MSc Accounting programme. Additionally, she organises the Academic Mentor system within the guidelines laid down by the School and the Head of Department, and is available to give advice and help on any matters of concern to students in addition to Academic Mentors.

### Diploma Programme Director – Dr Pascal Franz

[Dr Pascal Franz](#) is responsible for the running of the Diploma in Accounting and Finance programme. Diploma students should contact Pascal if they have any questions or concerns about their programme.

### MSc Programme Managers – Yuhua Chen-Hudson and Dorothy Richards

Your Programme Managers are here to support you throughout your studies. They can assist with regulations, course choice, general queries, assessments, exams, Moodle, reading lists and student support.

[Yuhua Chen-Hudson](#), MSc Accounting, Organisations and Institutions Programme Manager

[Dorothy Richards](#), Diploma/MSc Accounting and Finance Programme Manager

The Department Professional Services Staff (PSS) work remotely for part of the week. In the first instance it is always best to contact the PSS team via online meetings or email.

## Academic Mentor

All MSc and Diploma students will be assigned an Academic Mentor at the start of the Autumn Term. Your Academic Mentor is responsible for monitoring your academic progress and will be available to give advice on any issues arising which may affect your academic performance. Academic mentors offer regular office hours during term time when they will be available to meet with you. You should maintain regular contact with your Academic Mentor and aim to see them at least twice per term.

## Request for references

All reference requests, whether for employment, study or internship, should firstly be made via your Academic Mentor. Further details can be found on the [Academic Mentor Portal](#).

## Office Hours

This is the time when all academic staff are available during term-time to speak to any student. Details of staff academic support and feedback hours will be posted on the relevant Moodle course page and on the relevant [staff profiles on the Department homepage](#). You can book an appointment with your academic mentor via the [Student Hub app](#).

If you wish to see your Academic Mentor or class teacher at any other time, you should contact them via email. In the event of an emergency, and if your own Academic Mentor or class teacher is not available, you should go to the Professional Services Office, room MAR 3.07, and arrangements will be made for you to meet another member of academic staff or contact your programme manager. Information on changes to Academic Support and Feedback Hours will also be posted on the Academic Support and Feedback Hours web page (accessed via Moodle) so please check regularly.







# Your Student Voice

Your feedback is extremely important to us. We encourage you to share your views about your experience so that we can improve our offering for the benefit of the whole student body.

Here are some of the ways you can make your voice heard and share your feedback to make a difference (further details are found in the Key Information section).

- [Student-Staff Liaison Committee](#)
- [LSE Students' Union Representatives](#)
- Feedback using the [Student Hub app](#)
- [Consultative Forums](#)
- [Graduate Studies Sub-committee](#)
- [Comments, Compliments and Concerns](#)
- Termly meetings with Programme Director Dr Julia Morley.

You can use the School's [online feedback tool](#).

## Student Suggestions and Concerns

We hope that you enjoy your studies in the Department and appreciate the teaching and support we offer. However, if you have any concerns, please let us know and we will aim to respond to these expeditiously.

If you have a concern about your programme or any aspect of the Department's activities, you are invited to raise this as early as possible with any of the following:

- The elected student representatives for your programme
- The relevant course teacher/course leader or your Academic Mentor
- The Programme Manager or Director, the Department Manager, or the Head of Department.





# Student Engagement and Learning Community

The Department endeavours to create a fun and supportive environment for students to socialise and learn. Students are encouraged to organise and get involved in a variety of accounting activities and we are doing our best to offer exciting and stimulating programme. Our activities are listed in the Moodle and [Department website](#) and social media channels.

## EXCHANGE lecture series

The EXCHANGE series exposes accounting students to the latest departmental research on accounting regulation, business groups, corporate culture, and responsible investing. EXCHANGE will take place in the Autumn Term.

## INSIGHTS lecture series

In order to show how some of the theory you learn is used in practice, the Department will run a series of lectures by external speakers, where we invite practitioners, and in some cases visiting academics, to make presentations to students. These lectures are generally related to a topical aspect of accounting, finance or something which students are seeing in their lectures and classes. A schedule of presentations will be announced early in Autumn Term.

## Accounting Winter reception

In the final week of the Autumn Term, the Department hosts a Winter reception bringing together all our PG Accounting students together to have mince pies, mulled wine and a festive singalong!

## Accounting Student Ball

For the last three years the Department has held its annual Accounting Students' Ball during the Winter Term. Once again we look to host this event at a central London location (previous venues include the Grand Connaught Rooms and the Waldorf Hilton) inviting both undergraduate and postgraduate students to this exciting event.

## Social and Cultural Outings for Accounting Students

Each year, the Department organises social events and activities that cater to our diverse student body. For the 2024/25 academic year, our planned cultural outings for accounting students include theatre trips to see *Les Miserables* and *Wicked* in the West End, excursions to Kew Gardens and Winter Wonderland, well-being Pilates sessions, and monthly drop-in tea and cake get-togethers, among others. Tickets and places are often allocated on a first-come, first-served basis, so keep an eye out for emails during the term.

## Other events

- Accounting Career workshops and sessions – ie, SELECT Career Workshops, interview practice, workshops with ICAEW/CIMA
- Annual student-alumni networking evening.







# Get Involved in Your Community

In addition to the role of being an academic student representative in the Student-Staff Liaison Committee (SSLC), see [Key Information section](#), accounting students can put themselves forward to be part of the working committees of the LSESU Accounting Society or the LSESU Accounting, Organisations and Institutions (AOI) Society.

## LSESU Accounting, Organisations and Institutions (AOI) Student Society

The [AOI Society](#) is one of the key societies representing postgraduate Accounting students LSE. Membership of the society is Department-wide, so students from all our graduate programmes can join the society and take advantage of the opportunity to meet and interact with their peers.

Each year, the Department helps to recruit the AOI Society Student Committee. If you are interested to find out more email Sandra Ma, Student Community Manager on [s.s.ma@lse.ac.uk](mailto:s.s.ma@lse.ac.uk).

## LSESU Accounting Society

As the only society at LSE specialising in the field of accounting and professional qualifications, the [LSESU Accounting Society](#) embraces a reputable portfolio of high quality events aiming to raise commercial awareness and to inspire our members to take advantage of the breadth of opportunities available to them. As the most closely bonded student society to the Department of Accounting, the Society can boast a distinguished place at the heart of one world's leading social science institutions.

The Accounting Society endeavours to create as many opportunities as possible for members to:

- Gain a greater insight into accountancy and finance
- Network with representatives from the top firms
- Develop skills for the application process
- Understand the breadth of opportunities available, not limited to the accountancy sector.

Accounting Society events will be advertised through their [Facebook page](#).



# Accounting Careers Support

The Department of Accounting and LSE Careers Service are here to help you on your career journey and provide you with the best possible opportunities to find your future job.

## LSE Careers

**LSE Careers** is one of the best in UK for the support it offers to students and also its links with recruiters. As a student at LSE you will be able to access the following:

- Employee presentations
- Career fairs
- Skills workshops
- Career and CV advice and practice interviews.

Many of these activities take place during the Autumn Term in line with the recruitment cycle. It is important that you manage your time wisely and do not overstretch yourself and let your studies suffer.

## Department Career Support

Working in partnership with LSE Careers, the Department offers an in-depth professional development programme for our students. This includes:

- SELECT Accounting Career Workshops in early Autumn Term
- Annual Alumni Networking evening
- CV and networking workshops
- Interview practice
- Assessment Centre workshop.



## Meet the Consultants

As an accounting student, you will have exclusive access to our dedicated Accounting Career Consultants Denise Donoghue and Claire Kinselley, who will both be available to meet with accounting students once a week during Autumn Term from weeks 2-8 and in Winter Term, weeks 1-8 (Denise weeks 2, 4, 6 and 8; Claire weeks 1, 3, 5 and 7)..

### Amy Fox, LSE Careers

Amy Fox is the Department's main career consultant lead working specifically with Accounting and Finance students.

### Denise Donoghue, Accounting Career Consultant

Denise is an accomplished career coach, helping clients to transition into new vertical or lateral careers with top tier companies in the finance, consulting and corporate sectors. Her experience includes working with MSc and MBA students at LBS, INSEAD, LSE, Imperial College, Cass and AGSM in Sydney. She has an in-depth understanding of candidate requirements and coaches on career goal definition, refinement of marketing materials and interview techniques that provide a competitive edge.

### Claire Kinselley, Accounting Career Consultant

Claire is an executive coach whose clients include leading business schools and consultancies. Claire believes in the ability of people to make positive changes to their lives to fulfill their potential. Claire's background is in recruitment, and she also works as an assessor for leading professional services' firms. Claire is British Psychological Society - Level A and B qualified, has completed an IC accredited coaching course, and is a Chartered Member of the CIPD. She also has an MSc in HR Management from the London School of Economics.

You can make an appointment with Amy, Claire or Denise through the [LSE CareerHub](#). Appointments will be released 30 days in advance. These 20-minute, sessions with you career consultant can be used to discuss any careers-related matters including:

- Application form, CV and cover letter checking (please bring a copy to your appointments with you)
- Employer and sector-specific information
- Interview advice
- Further study options
- Job hunting strategy
- Career planning and exploring ideas.

More details about Accounting Careers support can be found [online](#).



## Preparing for an Appointment

To get the most out of your appointment we recommend the following:

- Bring any supporting documentation eg, a CV, cover letter, application form or some notes about your thoughts and ideas.
- Make good use of the many online resources available on the LSE Careers website ([lse.ac.uk/careers](https://lse.ac.uk/careers)).
- Attend career seminars on CVs and application forms to maximise your time with a career's consultant.
- Do some background research first.

Outside of the times listed for Denise and Claire, you are welcome to book with any of the other Career Consultants at the Careers Services.





# Key Information

[Student Services Centre](#) ↘

[Student Voice](#) ↘

[Student Partnership](#) ↘

[Quality Assurance](#) ↘

[Study and Career Support Services](#) ↘

[Equity, Diversity and Inclusion \(EDI\)](#) ↘

[Your Wellbeing and Health](#) ↘

[Exams and Assessments](#) ↘

[Assessment Misconduct](#) ↘

[Results and Classification](#) ↘

[Fees and Finance](#) ↘

[Codes and Charters](#) ↘

[Systems and Online Resources](#) ↘

[LSE Campus](#) ↘

“ At LSE, you don't just get to study our changing world, you can see it and experience it. With history being made every day, why would you want to be anywhere else? ”



## Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. Advice and information is available on services including:

- **Support for new arrivals**
- **Student status documentation**
- **Course selection**
- **Immigration advice**
- **LSE ID cards**
- **TfL 18+ Student Oyster Photocards**
- **Exams and assessment**
- **Results and degree certificates**
- **Graduation.**

We are also a good point of contact to find out more about the support services available at LSE and we host specialist drop-in sessions. Visit [lse.ac.uk/ssc](https://lse.ac.uk/ssc) for the latest information about our services, opening times and drop-in sessions.

## Online pre-enrolment and campus enrolment

The majority of new students will be required to undertake a two-stage enrolment process: online pre-enrolment and campus enrolment. You will receive email notification when it is time to complete the pre-enrolment process for your programme. Campus enrolment takes place in-person and is where we will check your official documents and you will be issued with your LSE Card. It is very important that you attend campus enrolment and with the **correct original documents**. Usually, you can re-enrol for subsequent years of study online, but sometimes we may need to see you in person again.

For more information, visit [lse.ac.uk/enrolment](https://lse.ac.uk/enrolment)



## Student status documentation

During your time at LSE you may need official documentation to prove that you are studying with us. A Certificate of Enrolment provides proof that you are enrolled as a current student at LSE to organisations such as council tax offices, embassies and banks. For more information about what a Certificate of Enrolment shows visit [lse.ac.uk/studentletters](https://lse.ac.uk/studentletters)

You can order a self-service Certificate of Enrolment which will be delivered immediately to your LSE email address as a PDF. If the standard letter is not sufficient, you can request a bespoke Certificate of Enrolment to be produced by the Student Services Centre. **We will do our best to provide the information required, but this cannot be guaranteed.** Please bear in mind that during peak periods bespoke letters may take longer to produce. For more information about both types of Certificates of Enrolment and how to order, please visit [lse.ac.uk/studentletters](https://lse.ac.uk/studentletters)

The Student Services Centre (SSC) also offers a range of other documents including Certificates of Course Selection and intermediate transcripts. For more information about the types of documents available, how to request letters, and to access our enquiry form, please visit [lse.ac.uk/studentletters](https://lse.ac.uk/studentletters)

## Your LSE Card

Your LSE card provides access to buildings and acts as your library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit [lse.ac.uk/studentidcards](https://lse.ac.uk/studentidcards) to find out how to get a replacement.

## Student Advice and Engagement

The SSC has a dedicated Student Advice and Engagement Team that can provide advice on academic (particularly non-progression, interruption, withdrawal, regulations and exams), and immigration matters.

If you are not sure who to contact about a query or question, then the Advice and Engagement Team will be happy to help. You can contact the team via the enquiry form at [lse.ac.uk/studentadvice](https://lse.ac.uk/studentadvice)

## Immigration Advice

The Advice and Engagement Team are the only team able to provide detailed immigration advice on UK visas for international and EU/EEA students at LSE. You can find a lot of detail on their web pages, which are updated each time the rules change. The best way to contact the team is to use the [visa advice query form](#) or to attend one of their drop-in sessions, or log-in to their dedicated visa advice live chat.

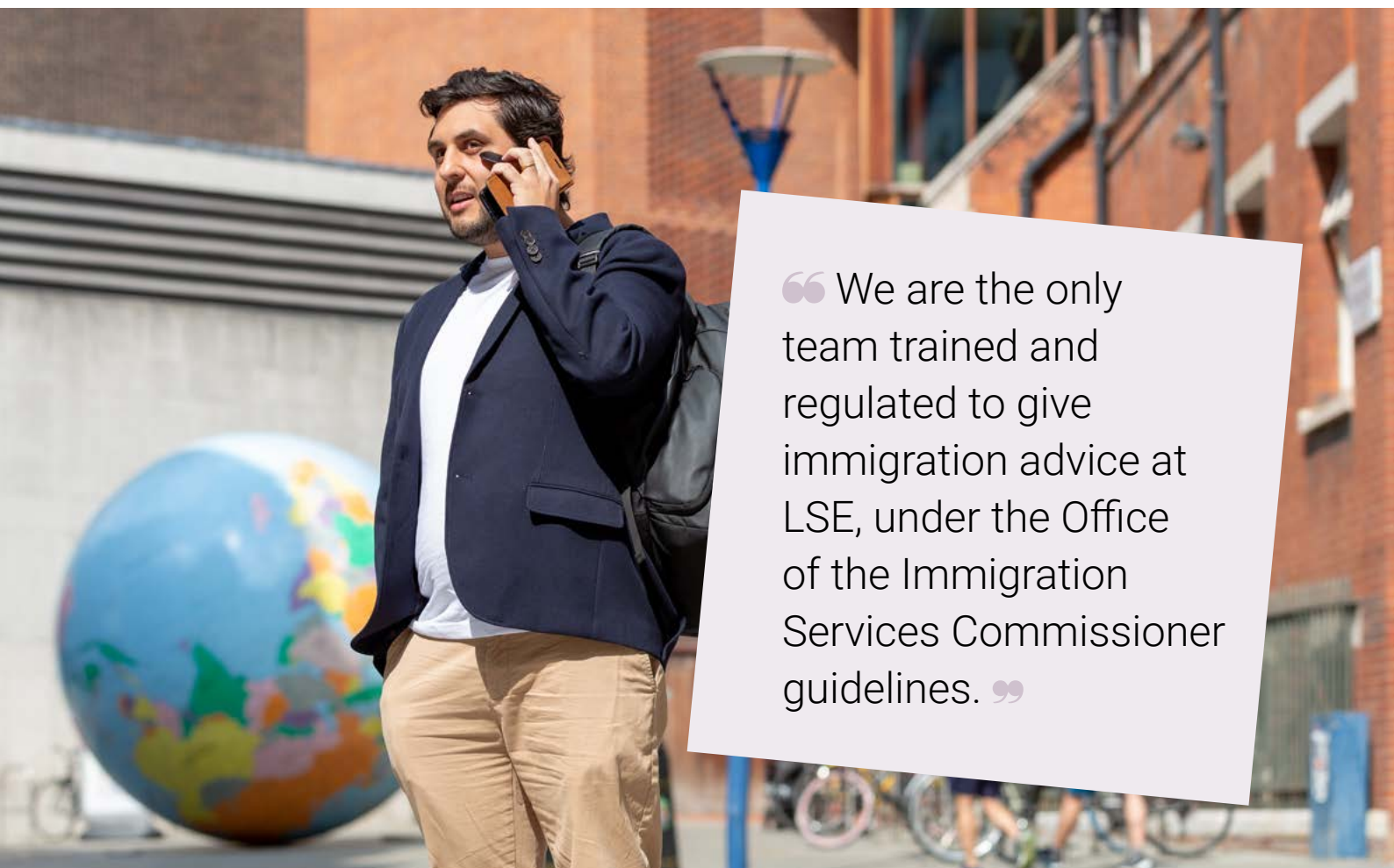
## What do I do if...

The SSC have developed a series of answers to common “What if...” questions. These cover a broad range of topics including, what to do if you’re unwell during an exam; become pregnant; change your name; or want to change degree programme. You can find these questions and answers at [lse.ac.uk/what-if](https://lse.ac.uk/what-if)

## Interruption

In certain circumstances you can take a year-long break in your studies (which we call an interruption) with approval from your academic department and the School.

You are usually required to return at the start of either Autumn term or Winter term the following year as appropriate. Spring term interruptions are not possible. For more information visit [lse.ac.uk/interruptions](https://lse.ac.uk/interruptions)



“ We are the only team trained and regulated to give immigration advice at LSE, under the Office of the Immigration Services Commissioner guidelines. ”



## Programme transfer

You can request to transfer from your current programme to another programme at the same level according to the School's regulations. There are usually restrictions or conditions on transferring programmes, and sometimes transfers are not possible.

All transfer requests need the approval of the new academic department you wish to transfer into before being authorised by the School. For more information visit

[lse.ac.uk/programmetransfers](https://lse.ac.uk/programmetransfers)

## Change of mode of study

If you are studying a master's programme, and you need to change from full-time to part-time study due to your circumstances, you will need to seek approval from your academic department.

Changing from full-time to part-time study is generally acceptable up until the end of Winter term Course Selection, as long as your selected courses can be amended according to programme regulations and in line with the teaching that you have already taken. Your fees will also be amended.

Changing from part-time to full-time may not always be possible, especially if you need a visa to study at LSE, and requests will be considered on a case by-case basis.

It is not normally possible to study an undergraduate programme on a part-time basis. For more information visit [lse.ac.uk/changemode](https://lse.ac.uk/changemode)





## Withdrawal

Withdrawing means that you are leaving your programme permanently.

Before withdrawing you should consult with your Academic Mentor, and you may want to consider requesting an interruption instead, so that you have some time to consider your options. For more information visit [lse.ac.uk/withdrawal](https://lse.ac.uk/withdrawal)

## Regulations

You should familiarise yourself with the LSE regulations, policies and procedures to ensure you are aware of all necessary assessment requirements, how your final degree is calculated and what options are available if you experience problems during your studies.

Visit [lse.ac.uk/calendar](https://lse.ac.uk/calendar) for more information on:

- General Academic Regulations
- Classification Schemes
- Assessment Offence Regulations
- Appeals Regulations.

You can also find a full A-Z listing of all of LSE's policies and procedures online at [lse.ac.uk/policies](https://lse.ac.uk/policies)



# Student Voice

## Student-Staff Liaison Committees

Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. They are a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between departments, the Students' Union, central School Services, and, most importantly, students themselves.

SSLCs are your chance to engage with LSE and enact positive change for the benefit of yourself, your peers, and even future cohorts.

At the start of the year, you will be asked by your department if you would like to represent your programme on the SSLC as a Student Academic Representative. By volunteering, you'll represent your peers and take a leading role in the student body.

More information, including access to minutes from SSLCs across the School, and other ways you can use your voice, can be found on the [student voice webpages](#).





## Meet LSE leadership events

In the Autumn and Winter Terms, LSE hosts student-only events that give you the opportunity to discuss your experience as a student with LSE leadership, including the President and Vice Chancellor.

These events are an opportunity for you to meet leaders from across LSE in person to ask questions, raise suggestions and voice any concerns. You'll be invited to attend these events - look out for further details in Autumn and Winter Term.





# Student Partnership

## Change Makers

Change Makers is an opportunity for you to instigate positive changes at LSE through independent research.

You are invited to propose a research project (as a pair or as a group) about an aspect of education or the wider student experience at LSE. This can be on a topic you identify, or one that's been proposed by staff.

Up to 20 proposals will be selected to receive 100 hours of funding, full academic supervision, the support of a staff partner from the area of LSE you are researching, and the opportunity to present your findings and recommendations directly to LSE leaders.

Applications to become a Change Maker will open in Autumn term 2024 and you can find out more at [lse.ac.uk/changemakers](https://lse.ac.uk/changemakers)

## Student Education Panel

The Student Education Panel is an opportunity for you to enhance education at LSE alongside students from other departments and levels of study, and gain insight into how the university works.

Around 50 Student Education Panellists meet several times throughout the year to consider a specific education-related topic, question or proposal. Drawing on their own experiences and ideas, they generate insights to present at key education-related forums, and work in partnership with LSE and LSESU leaders to co-create a better educational experience for everyone. In recognition of their contributions, and to enable a wide range of students to participate, panellists receive a voucher for every meeting they participate in.

Applications to become a panellist will open in Autumn term 2024 and you can find out more at [lse.ac.uk/studenteducationpanel](https://lse.ac.uk/studenteducationpanel)





# Quality Assurance

## Quality assurance

LSE's approach to assuring the quality of our teaching is set out in the [Strategy for Managing Academic Standards and Quality](#). As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision.

The overall framework includes devolved quality assurance arrangements for academic departments, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees.

The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the "Committees" section of the website at [lse.ac.uk/tqaro](https://lse.ac.uk/tqaro). TQARO also curates and publishes information about the School's academic offering, including programme regulations, course guides, and academic regulations in the School's [Calendar](#). Queries relating to devolved quality assurance responsibilities, the work of Education Committee or the process for the consideration of proposals for new courses and programmes of study should be sent to [ard.capis@lse.ac.uk](mailto:ard.capis@lse.ac.uk)

## Student surveys

In both Autumn term and Winter term TQARO conducts course-level surveys to assess students' opinions of teaching.

Course survey scores are made available to course convenors, teachers, Heads and Deputy Heads of Departments, Department Managers, the Director of the Eden Centre, the Vice President and Pro-Vice Chancellors for Education and Faculty Development. In addition to producing reports for individual teachers TQARO produces aggregated quantitative data for departments and School-wide bodies. Further information can be found online in the "Surveys" section of the website at [lse.ac.uk/tqaro](https://lse.ac.uk/tqaro)

TQARO also conducts annual programme-level surveys of undergraduate and taught master's programmes and supports LSE's participation in the National Student Survey in coordination with the Communications Division and academic departments.

Queries relating to the delivery of teaching surveys at course- or programme-level should be sent to [tqarosurveys@lse.ac.uk](mailto:tqarosurveys@lse.ac.uk)



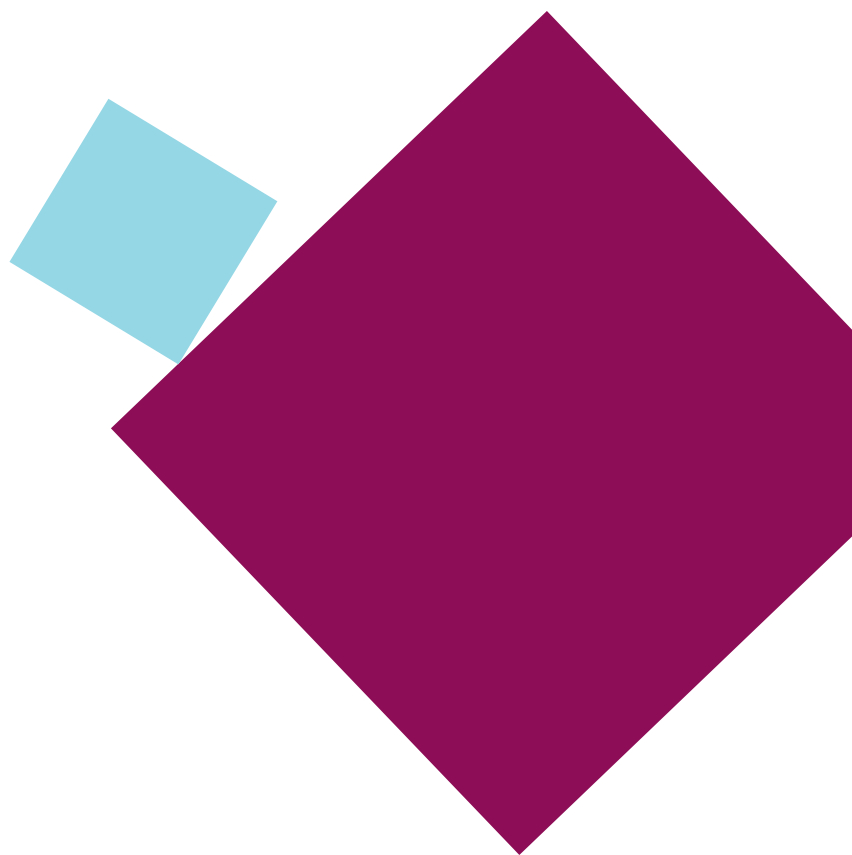
# Study and Career Support Services

## LSE LIFE

LSE LIFE is the place to discover and develop the skills you'll need to reach your goals at LSE, whether they concern your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. It is also the place to come to ask about the range of opportunities and services available across the School to help you achieve success, whatever 'success' means to you.

LSE LIFE offers:

- **Hands-on practical workshops** and **online resources** for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work.
- **Constructive conversations** and **workshops** to learn ways to adapt and thrive in new or challenging situations, including developing your skills for leadership; public speaking; connecting and collaborating with others; finding a healthy balance among study, work, rest, and fun; and thinking about life beyond university.
- **One-to-one appointments with LSE LIFE study advisers** for personalised advice on essays, participating in classes and seminars, revising for exams, or any other aspect of your studies at LSE. Or simply book an appointment – on campus or online – to talk through your ideas for an essay, a project, or your research.





- **Specialist advice** in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more – offered on a one-to-one basis by colleagues and services across LSE.
- **A space to meet and work together** with students from other courses and departments.
- **Group visits and walks** to take advantage of what LSE and London have to offer.

Find out more at [lse.ac.uk/lselife](https://lse.ac.uk/lselife), check out workshop materials and other resources on **Moodle** or just drop by with any questions, or just to pick up a lollipop – LSE LIFE is on the ground floor of the Library, open Monday-Friday, 10am – 6pm.

### [Listen to our podcasts](#)

LSE Library 

Language Centre 

LSE Careers 

LSE Volunteer Centre 

LSE Generate 





## LSE Library

LSE Library is the major international library of the social sciences. The collections, both print and online, cover the discipline in the widest sense, and will support your studies and research.

The two main print book collections are:

- **The course collection**, located on the first floor, which holds multiple copies of essential books for your courses. Many of these titles are available online.
- **The main collection** is located across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via [lse.ac.uk/library](https://lse.ac.uk/library). Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 30 books at any one time. You can renew your books online by logging into your Library account at [lse.ac.uk/library](https://lse.ac.uk/library). If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed. We do not charge fines on late returns.

Each department has a dedicated **professional Librarian**, a subject expert offering email support and in-person and online appointments to help you locate and access information resources on any topic. This support ranges from identifying key resources to support your studies to high-level systematic literature searching for researchers.

They also provide expert help in managing references.

The Library is a focal point of the School and we are open seven days a week during term time and vacation and 24 hours daily from the beginning of the Winter term until the end of the examination period. There are over 2,300 study spaces, including group study rooms, and extensive IT facilities, including over 300 PCs, laptop points, a laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities.







## Language Centre

Whether you are an international student looking for support with your English, are interested in taking one of our courses as a degree option, want to learn a new language or improve your current language skills, the Language Centre is here to help.

If English is not your first language, our support programme can offer help and advice throughout your degree. Best of all, it is free! English for Academic Writing courses are available for any taught student who does not have English as a first language. These weekly classes are taught throughout the Autumn and Winter Term and can help with academic writing for coursework. This support is delivered with LSE LIFE ([lse.ac.uk/life](https://lse.ac.uk/life)) ([lse.ac.uk/life](https://lse.ac.uk/life)). You can find out more information on what is on offer and how to sign up [here](#).

You may be eligible to take a language, literature or linguistics course as part of your degree programme. You can find out about our courses and your undergraduate degree [here](#).

Any LSE student can sign up for a [non-degree extracurricular language course](#). As part of the [LSE Language Policy](#), if you are a UK-EU undergraduate and you do not have a GCSE Grade 4 (or equivalent) in a language that is not your mother tongue, you are eligible to take a course for free!

For more information visit [lse.ac.uk/languages](https://lse.ac.uk/languages)



## LSE Careers

Whether you already know where you want to go or you'd like to explore your options, LSE Careers is here to help you connect with your future – from working with you to understand your motivations, to providing opportunities for you to meet employers across a range of sectors.

### How do I get started?

As an LSE student, you can use LSE Careers to access a range of careers support, from events and job opportunities to resources and careers appointments. We also provide bespoke services for Disabled students and PhD students.

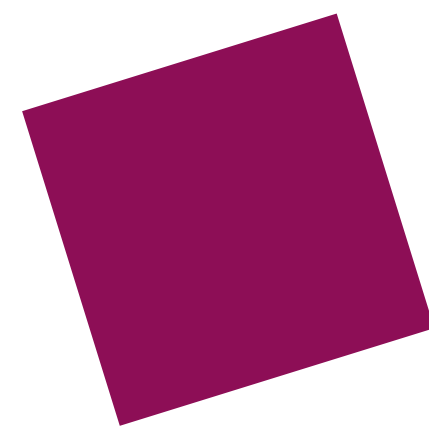
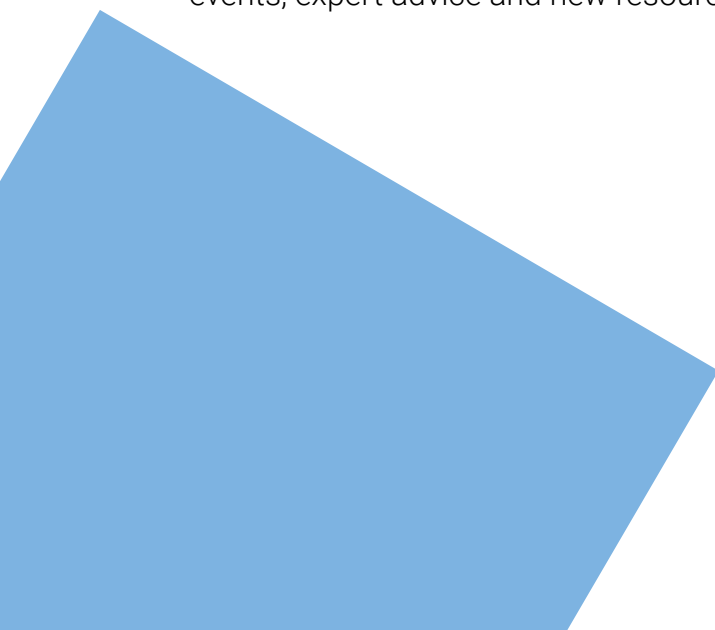
Log in to CareerHub ([careers.lse.ac.uk](https://careers.lse.ac.uk)), our online careers portal, to:

- register for careers events to develop your skills or explore different employment sectors
- browse jobs and internship opportunities on our jobs board
- book a one-to-one appointment with a careers consultant
- update your preferences to receive careers information relevant to your career interests.

Visit our website ([lse.ac.uk/careers](https://lse.ac.uk/careers)) to:

- explore resources about choosing your next steps
- get insights into employment sectors and recruitment processes
- browse top tips for writing your CV and cover letters
- access online tools for practicing interviews and reviewing your CV
- be inspired by what LSE graduates have gone on to do.

Follow @LSECareers on [Instagram](#) and [TikTok](#) to stay up-to-date with upcoming events, expert advice and new resources.





## LSE Volunteer Centre

The LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE. Volunteering is a great way to help develop personal and professional skills, meet new people and make a difference in your community. We are committed to making volunteering exciting and accessible, and we collaborate with students to enhance their volunteering experiences.

### Information and Advice

We offer a range of ways to get involved from the start of your LSE journey, including connecting students with long-term and short-term volunteering with our hundreds of charity partners and one-off opportunities throughout term on campus. We begin each term with a Volunteering Fair, where we invite over 50 charity partners onto campus to speak directly with students. We also host a charity on campus weekly for Charity Tuesday, to spread awareness of their mission and volunteering opportunities. At any point of the year, students have access to our ongoing volunteering vacancy board, updated daily with opportunities from charity partners. You can book a meeting with our Volunteer Centre Manager for one-to-one support.

### Volunteering Programmes

The Volunteer Centre also runs multiple exciting voluntary programmes, including the consultancy with the Community Engagement Programme, the Research Volunteering Scheme, an initiative for volunteer researchers, and Student-Led Projects, an opportunity to develop your own volunteering project. These programmes offer students the chance to work with other students, collaborate directly with charities, and use their degree knowledge with the mentorship and support of the Volunteer Centre. These programmes are application-based, and information is available on how to apply during Autumn Term.

You can find out more, as well as the advice and support we can offer, at [lse.ac.uk/volunteerCentre](https://lse.ac.uk/volunteerCentre) or by following [@LSEVolunteering](https://twitter.com/LSEVolunteering).



Read our blog

“ The feeling of fighting for a cause that you are passionate about is second to none, but the skills you gain from it are unparalleled. ”

**Dan Lawes**, International Relations and History, 2022





## LSE Generate

LSE Generate is the home of entrepreneurship at LSE.

We welcome all students and alumni – from those starting their journey in developing entrepreneurial skills to those who have already launched their ventures and are looking for business support. We focus on supporting and scaling socially driven student startups on campus and across the globe (from Lisbon to Lagos!)

As a student, you'll have access to all of our resources and access to our co-working space at the heart of the LSE campus, as well as access to a variety of events created to expand your skills, give you the tools to excel, and help you network with like-minded founders. Our programmes vary from startup competitions, our flagship accelerator programme, industry panels, skill development workshops on a range of topics, entrepreneurship bootcamps, and even international treks!

Pop by and meet us in our co-working space (the GenDen) opposite the Student Services Centre on campus.

Discover more on our website [lse.ac.uk/generate](https://lse.ac.uk/generate), [register with Generate](#) to receive our monthly newsletter, follow us on all our social media channels at (Instagram, Facebook, Twitter) [@LSEGenerate](#), and you can join our [Slack community](#) of over 1000 members, where ALL the action happens!





## Equity, Diversity and Inclusion (EDI)

### Promote equity, champion diversity, and help develop an inclusive LSE

One of our guiding principles in LSE's 2030 Strategy is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued.

Through events celebrating Black History Month, LGBT+ History Month, Disability History Month and International Women's Day, we have consistently demonstrated our commitment to an inclusive LSE.

#### **LSE has a number of important initiatives that are designed to lead to equity, diversity and inclusion for us all:**

- **Ethics Code:** The LSE community is expected to act to the highest standards of ethical integrity, in accordance with the ethical principles set out in our Ethics Code. Visit [lse.ac.uk/ethics](https://lse.ac.uk/ethics) to read about the School's commitment to equality of respect and opportunity.
- **Report it, Stop it:** If you have experienced, or witnessed, any form of bullying, harassment (including that based on protected characteristics under the Equality Act 2010), hate crime or sexual violence, we encourage you to report this to LSE.
  - **Online Form:** Incidents can be reported via the online Report it Stop it form. This report can be completely anonymous, if you prefer. If you do leave your contact details, LSE can take action with your permission to find a resolution to your case. Find out more at [info.lse.ac.uk/report-it/Report-an-incident](https://info.lse.ac.uk/report-it/Report-an-incident)
  - **Safe Contacts:** Reports can also be made to LSE Safe Contacts, who are trained members of LSE staff offering confidential support and guidance to individuals who have experienced, or are experiencing, any form of bullying, harassment, hate crime or sexual violence. Visit [info.lse.ac.uk/report-it/Safe-Contacts](https://info.lse.ac.uk/report-it/Safe-Contacts) for more information.
  - **Consent.ed:** LSE's educational programme focused on consent, fostering respectful and inclusive behaviour on campus. All students are expected to participate, though opting out is respected for personal reasons. Learn more on [info.lse.ac.uk/report-it/Consent.Ed](https://info.lse.ac.uk/report-it/Consent.Ed)
  - **Rape Crisis:** Rape Crisis Centres provide frontline specialist, independent and confidential services for women and girls of all ages who've been subjected to any form of sexual violence, at any time in their lives. LSE has partnered with Rape Crisis so that any student or staff member can book appointments with a designated Sexual Violence Support Worker anytime. Find out more: [info.lse.ac.uk/report-it/Sexual-violence-support-worker](https://info.lse.ac.uk/report-it/Sexual-violence-support-worker)



- **Survivors UK:** LSE has recently partnered with Survivors UK to provide independent sexual violence advisor services to any man, boy, transgender or non-binary person in the LSE community. Any staff or student can book a confidential appointment. Learn more here: [info.lse.ac.uk/report-it/Sexual-violence-support-worker-Survivors-UK](https://info.lse.ac.uk/report-it/Sexual-violence-support-worker-Survivors-UK)
- **AccessAble:** Accessibility guides of all LSE campus buildings, ensuring inclusivity for everyone. Visit [accessible.co.uk/london-school-of-economics/](https://accessible.co.uk/london-school-of-economics/)
- **LGBTQ+ Role Models and Allies Directory:** provides a list of staff who are LGBTQ+ (lesbian, gay, bisexual, trans, queer) Role Models and Allies. Visit [lse.ac.uk/LGBTplus](https://lse.ac.uk/LGBTplus)
- **Our Race Equity Framework** has been developed for improving the representation and attainment of BAME<sup>1</sup> (Black, Asian and Minority Ethnic) students at all levels, and improving the representation and progression of BAME staff in academic and PSS (professional services staff) roles. [Visit our website to learn more.](#)
- **Our Athena SWAN action plan** has been developed for the advancement of gender equality at LSE. The plan includes actions to embed EDI in departmental culture, to support women in applying for research grants, to support trans staff and students and increase the proportion of female students undertaking postgraduate research programmes. [Visit our website to learn more.](#)
- **LSE Students' Union:** You can view all student representatives, including Women's, LGBTQ+, Black, Asian and Minority Ethnic, and Neurodiversity and Disability Officers on their website [lsesu.com/voice/student-reps/](https://lsesu.com/voice/student-reps/)

For further information about these initiatives and the support available - plus our partnerships, training and workshops, and inclusive EDI policies - please contact the EDI Team on [edi@lse.ac.uk](mailto:edi@lse.ac.uk) or visit our website - [info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/Home](https://info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/Home)

<sup>1</sup>**A note on terminology:** Black, Asian and Minority Ethnic (BAME) and Black and Minority Ethnic (BME) are umbrella terms used by the UK government and the Higher Education Statistics Agency (HESA) to refer to all non-white people. However, we recognise that these terms are problematic, in that they mask differences in lived experience and outcomes for many different ethnic groups. Improving our community's understanding of these differences will be part of our work on race equity at LSE.



# Your Wellbeing and Health

## Student Wellbeing Service (SWS)

SWS aims to provide you with a single integrated source of help and assistance to ensure that you get the most out of your LSE experience.

### Disability and Mental Health Service (DMHS)

DMHS are the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DMHS can help you to create My Adjustments which is a way of putting in place agreed “reasonable adjustments” to support your studies. Advisers in DMHS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. The earlier that you let DMHS know about your condition the earlier they can work with you to put appropriate support in place. For more detailed information about My Adjustments, and to apply for My Adjustments, visit [lse.ac.uk/myadjustments](https://lse.ac.uk/myadjustments)

### Support for your wellbeing

Any student looking for support for their wellbeing can book a 30-minute Wellbeing Appointment. This provides an opportunity to discuss any issues you are experiencing, and an opportunity to explore what would be most useful to you, including: one-to-one support (eg, counselling), groups, workshops, online resources, self-care strategies and referrals to other LSE and external services.

Visit [lse.ac.uk/wellbeing](https://lse.ac.uk/wellbeing) to book a Wellbeing Appointment.

### Groups and Workshops

SWS also organizes groups and workshops to support students experiencing stress, anxiety or other issues. Details of these groups can be found [online](#).

### Peer Supporters

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at [lse.ac.uk/peersupport](https://lse.ac.uk/peersupport)



## Health care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- **You are a UK resident**
- **You have a Student visa and have paid the Immigration Health Surcharge (IHS)**
- **You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status.**

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website available at [ukcisa.org.uk](https://ukcisa.org.uk)

If you are unfamiliar with the NHS, search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit [stphilipsmedicalcentre.co.uk](https://stphilipsmedicalcentre.co.uk) or call **020 7611 5131**.

Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at [nhs.uk](https://nhs.uk)

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial **999** to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is a lot more information about Health Care, including details about dentists and opticians, available at [lse.ac.uk/studenthealth](https://lse.ac.uk/studenthealth)





## LSE Faith Centre

The Faith Centre is open to students of all faiths and none. It is home to LSE's diverse religious activities, transformational interfaith leadership programmes, and provides spaces for worship, prayer, and quiet reflection.

### Finding your feet

It can be challenging arriving in a new city for a new start. We want to help you settle into London and find a community that suits you – and there are lots of options!

We provide a space for LSESU Faith Societies to meet, worship, and plan their activities. Details of contact information for faith groups and other helpful information can be found in our [resources](#).

### Wellbeing

We host a range of wellbeing activities. Details of our regular classes can be found on the [Wellbeing page](#) and we always have [spaces](#) available for prayer, meditation, and reflection.

### Facilities

The Faith Centre comprises Islamic Prayer Rooms, a space for silent prayer/meditation (The Cave), and a multifaith space (The Desert Room) which is bookable for LSESU Faith Societies or faith/wellbeing-based staff groups. [Find out more here](#) or email [faithcentre@lse.ac.uk](mailto:faithcentre@lse.ac.uk) for booking enquiries.





## Support

You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on [j.walters2@lse.ac.uk](mailto:j.walters2@lse.ac.uk) for confidential support regardless of your religion or belief.

You can also find contact details for our team of Associate Chaplains on our “People” page at [lse.ac.uk/faithcentre](https://lse.ac.uk/faithcentre)

## Beecken Faith and Leadership Programme

Learn more about our flagship faith and leadership programme at [lse.ac.uk/faithcentre](https://lse.ac.uk/faithcentre). These programmes are free, extra-curricular modules for all students at LSE, providing opportunities to explore, question and challenge religious differences, and build relationships and transform attitudes across faiths.

## LSE Religion and Global Society

The Faith Centre is also home to the Religion and Global Society research unit; an interdisciplinary unit conducting, coordinating and promoting religion-related social science research at LSE.

## LSE Religion and Global Society Blog

The [LSE Religion and Global Society blog](#) is an interdisciplinary platform that explores the place and role of religion in our globalised world. The blog is a platform for experienced and early career academics, PhD and Masters research students, and other expert commentators to share their insights on this complex, wide-reaching topic. We welcome contributions from all researchers working on religion and global society.

If you are interested in contributing to the blog, have a look at our [guidelines](#) or get in touch with the editor Flora Rustamova at [f.d.rustamova@lse.ac.uk](mailto:f.d.rustamova@lse.ac.uk)

## Religion Scholars Network

This is a network for current LSE PhD candidates and post-doctoral researchers across departments whose research relates to the social scientific study of religion. This is a great opportunity to collaborate with other PhD candidates from different fields through informal events throughout the year to share your insights and challenges. For more information email Flora Rustamova at [f.d.rustamova@lse.ac.uk](mailto:f.d.rustamova@lse.ac.uk)

Keep up-to-date with the Faith Centre: [Twitter](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [TikTok](#)

Visit us: 2nd Floor, SAW Building, 1 Sheffield Street, WC2A 2AP



# Exams and Assessments

## Candidate numbers

Your candidate number is a unique five-digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Autumn term in Student LFY.

## Exam timetables

Course by course exam timetables will be available [online](#). For January exams the timetable is usually available towards the end of Autumn term, for spring exams it is usually available towards the end of Winter term and for students taking in-year resit and deferral exams, it is usually available in late July/early August. Closer to each exam season, you will also be given access to a personal exam timetable with your room and seat numbers. Please visit the [webpage](#) for full details of release dates for this academic year.

## Exam procedures

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year.

The document is less than fifteen pages and covers topics ranging from candidate numbers, permitted materials and e-exams to what to do if things go wrong. You can download your copy at [lse.ac.uk/exams](https://lse.ac.uk/exams)

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be one of the approved models. For more information on the types of calculators allowed, please read the Exam Procedures for Candidates. If you bring an alternative model it will be removed by invigilators. The permitted calculators are readily available in many supermarkets, online retailers and in the LSE Shop.

Central exam adjustments 

e-Exams 

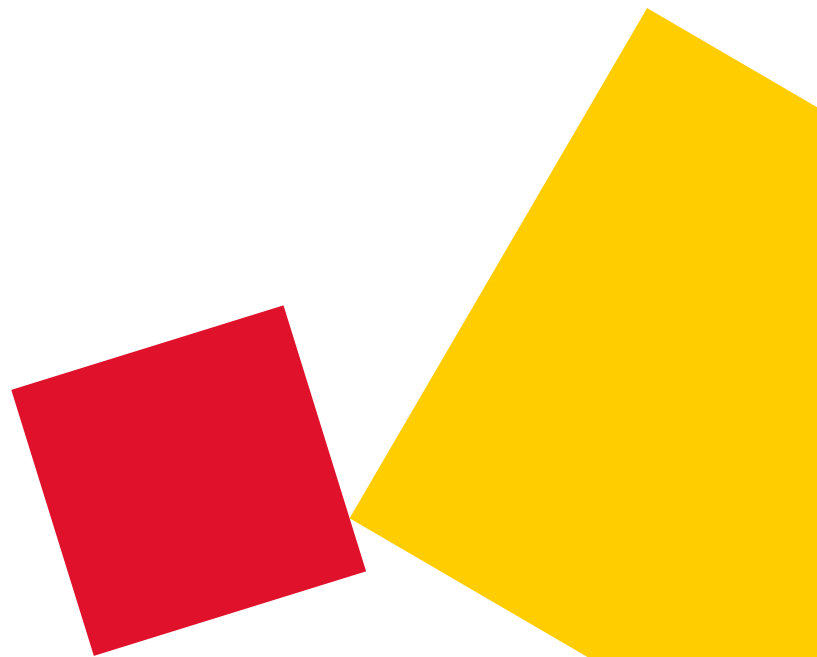
Fit to sit policy 

Extension policy 

Deferral policy 

Exceptional circumstances 

Missing assessment deadlines 





## Central exam adjustments

Central Exam Adjustments (CEAs) can be put in place if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of CEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for CEAs as part of getting your My Adjustments in place. However, there is a different process for applying for CEAs for short-term, unexpected, conditions. For more information, including deadline dates for applications, visit [lse.ac.uk/CEA](https://lse.ac.uk/CEA)

## e-Exams

e-Exams are exams that take place in-person and under invigilated exam conditions, the same way that they are for handwritten exams. Instead of completing your answers on a paper script, you use your own personal device to type your answers and submit electronically.

The platform currently used by LSE is Digiexam. This works by locking down your personal device to create a secure exam environment where you can write your answers.

Not all exams are e-Exam enabled. Please see list of e-Exam enabled courses on the e-Exams webpage. For further information visit [e-Exams \(lse.ac.uk\)](https://lse.ac.uk/e-Exams).

## Fit to sit policy

By attempting any type of assessment, including but not limited to sitting exams, submitting essays, coursework, class participation, group work, presentations, or dissertations, you are declaring yourself fit to do so. If you experienced disruption to your studies (including but not limited to illness, injury or personal difficulties) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an [extension](#) or [deferral](#). Requests for an extension or deferral must be made in advance of the assessment deadline.

## Extension policy

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Department responsible for the assessment. For more information visit [lse.ac.uk/extensionpolicy](https://lse.ac.uk/extensionpolicy)



## Deferral policy

If, having been granted an extension you feel you require more time to submit the assessment, your extension request was not approved, or the assessment in question has a static deadline such as an exam or online assessment released at a specific time/date, you should consider requesting a deferral. You must complete the online deferral form and submit evidence no later than 24 hours before the submission deadline or starting time of an exam. For more information visit [lse.ac.uk/deferral](https://lse.ac.uk/deferral)

## Exceptional Circumstances

If, having submitted an assessment you feel your performance was impacted by circumstances beyond your control, you should submit an Exceptional Circumstances (EC) Form and corroborating evidence to the Student Services Centre. Such circumstances could include (but are not limited to):

- **Failing to submit an assessment or sit an exam which you did not defer**
- **experiencing difficulties which could have affected your academic performance in an assessment**
- **adjustments such as CEAs, My Adjustments or deadline extensions that you feel were insufficient to compensate for the impact of your circumstances**
- **a late diagnosis of a condition meaning that you could not apply for adjustments until after you had completed some or all assessments.**

Submitting an EC Form is the only way for you to alert the Exam Boards to the circumstances which may have affected your performance. For more information visit [lse.ac.uk/exceptionalcircumstances](https://lse.ac.uk/exceptionalcircumstances)

## Missing assessment deadlines

If you miss an assessment deadline (including an extended deadline) you should submit your work as soon as possible. Normally, the following [late penalties](#) would be applied unless you can demonstrate a good reason (normally supported by evidence) for not being able to submit on time. If you submit late, you should inform the Department responsible for that assessment of your reasons for not being able to submit on time as soon as possible. This will allow them to consider if they are able to lift any late penalties that are applied.





## Assessment Misconduct

All summative assessments that you submit to the School are subject to the School's Regulations on Assessment Offences. You are expected to have read and understood these regulations before you submit your work to the School. If you are found to have committed an assessment offence, such as plagiarism (either deliberate or accidental including self-plagiarism), exam misconduct, collusion, contract cheating or using Artificial Intelligence software, you could be expelled from the School. For more information and support regarding the School's expected standards of academic integrity visit [lse.ac.uk/assessmentdiscipline](https://lse.ac.uk/assessmentdiscipline)

When you submit your summative (assessments that count towards your mark in a course) assessments to the School you are expected to have read and understood the following academic integrity statement:

By submitting work to the School you confirm you will abide by and uphold the School's Code of Good Practice, Ethics Code and academic integrity as outlined in the School's Regulations on Assessment Offences and Department guidance and you also confirm that:

- the work in this assessment is solely your own; and
- you have not conferred or colluded with anyone in producing this specific assessment\*; and
- you understand the use of AI tools to help with any part of your assessment is strictly prohibited unless some use is permitted as defined by the Department responsible for the assessment (see Departmental guidance); and
- where necessary, you have clearly cited and referenced the work of others appropriately to make clear which parts are your own work; and
- your submission does not re-use substantial/verbatim materials you have previously submitted to the School or elsewhere. To note, in some cases expanding on earlier formative or summative work may be permitted as defined by the Department responsible for the assessment (see Departmental guidance); and
- you understand the School has the right to ask you questions about the originality of your work if deemed necessary.

*\*It is acceptable to consult with LSE LIFE for general study skills questions but not questions specific to the content of a particular assessment.*

You can seek advice about the School's rules regarding academic integrity from the Library (visit [lse.ac.uk/library](https://lse.ac.uk/library)) and LSE LIFE (visit [lse.ac.uk/lse-life](https://lse.ac.uk/lse-life))

You should also ensure that you adhere to the School's Research Ethics Policy and Procedures where appropriate when conducting research. Failure to obtain the necessary Ethics Approval for your research could result in your conduct being considered under the School's Research Misconduct Procedure. For more information visit [lse.ac.uk/ethics](https://lse.ac.uk/ethics)

# Results and Classification

## Results

Final results are available once the relevant School Board of Examiners has ratified them. Provisional results are available for students taking January exams and for 12 month master's students.

Results are not released to students who owe debts to the School.

For more information on how and when results are released visit [lse.ac.uk/results](https://lse.ac.uk/results)

If you need to take a deferred or resit assessment, more information about the resit period can be found at [lse.ac.uk/re-entry](https://lse.ac.uk/re-entry)

Classification schemes 

Transcripts 

Degree certificate 







## Classification schemes

Degrees are awarded according to the classification scheme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification schemes at [lse.ac.uk/calendar](https://lse.ac.uk/calendar)

## Transcripts

Continuing students can request [intermediate transcripts](#) through the Student Services Centre immediately after ratified results have been published. Final transcripts are made available electronically through Digitary which allows them to be easily shared.

For more information about final transcripts please visit [lse.ac.uk/transcripts](https://lse.ac.uk/transcripts)

## Degree certificate

Depending on when you are awarded your degree, you may have the opportunity to collect your certificate at graduation. Any certificates that are not collected are posted to the permanent home address we have on record. For more information, please visit [lse.ac.uk/degrecertificates](https://lse.ac.uk/degrecertificates)



# Fees and Finance

## Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of your tuition fees. You can either pay them in full prior to enrolment or by payment plan. If you have not paid your fees in full before you enrol you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

**28 October 2024    28 January 2025    28 April 2025**

For payment plan options relating to Executive programmes please see [Instalment options Executive Programmes](#).

For tuition fee levels please visit [lse.ac.uk/tableoffees](https://lse.ac.uk/tableoffees)

To pay online or to find out about the different payment methods available, visit [info.lse.ac.uk/payments](https://info.lse.ac.uk/payments)

Once you are enrolled you can access your financial details at any time to review your tuition and accommodation fees, invoices, payments and instalment arrangements by accessing the Student Finance Hub. Please visit our webpage to get full details [lse.ac.uk/ficc](https://lse.ac.uk/ficc)

Unfortunately, it is not possible for you to pay in person.

The Fees, Income and Credit Control Office also run support services for students who wish to discuss fees, loans and payment related enquiries. For further information, please visit [lse.ac.uk/ficc](https://lse.ac.uk/ficc)

For full details regarding tuition fees, charging policy, payment and instalment options, visit [info.lse.ac.uk/policies](https://info.lse.ac.uk/policies)



## Financial Support Office

The Financial Support Office is responsible for administering a variety of scholarships, bursaries and funds for enrolled students. Please contact us if you have any questions about your LSE funding or have any funding related queries.

If you anticipate or experience financial difficulties, contact us as soon as possible to talk about your options.

Phone, email or join a one-to-one Zoom Drop-in Session: [lse.ac.uk/financialdropin](https://lse.ac.uk/financialdropin)

Contact details:

Financial Support Office

**+44 (0)20 7955 6609**

[financial-support@lse.ac.uk](mailto:financial-support@lse.ac.uk) | [lse.ac.uk/financialsupport](https://lse.ac.uk/financialsupport)







# Codes and Charters

## LSE Academic Code

LSE's Academic Code sets out what we are doing to deliver a consistent student experience across our School, and clarifies what you can expect from an LSE education.

The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on in four key areas: teaching standards, academic support, assessment and feedback, and student voice – areas that students have told us matter the most to them.

[Read the Academic Code in full.](#)

## The Student Charter

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- **Your education** – what an LSE education is and how you can make the most of it
- **Our community** – what it means to be part of the LSE community and how to contribute
- **Your future, our future** – how to inspire future generations of LSE students. Find out more about the charter and [read the full version](#) online.

## Codes of Good Practice

The Codes of Good Practice explain the responsibilities and requirements of both staff and students.

They set out what you can expect from your department in relation to your teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors and Departmental Tutors, the structure of teaching at LSE and exams and assessment. The codes also lay out your responsibilities as a member of our community. You can find the codes of practice in the [LSE calendar](#).



## The Ethics Code

The Ethics Code details the principles by which the whole LSE community are expected to act.

We expect the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School's commitment to the six ethics principles:

- **Responsibility and Accountability**
- **Integrity**
- **Intellectual Freedom**
- **Equality of Respect and Opportunity**
- **Collegiality**
- **Sustainability**

Learn more about the [Ethics Code](#).

## Research Ethics

If you conduct research, you'll need to follow the Research Ethics policy and procedures.

Find [resources, training and support on LSE research ethics](#). If you have any questions regarding research ethics or research conduct, please email [research.ethics@lse.ac.uk](mailto:research.ethics@lse.ac.uk)



# Systems and Online Resources

## Need IT help?

- Visit the Tech Centre on the first floor of the library – Lionel Robbins building (LRB)
- Email: [tech.support@lse.ac.uk](mailto:tech.support@lse.ac.uk)
- **Call: 020 7107 5000**

For further information and opening times please visit [info.lse.ac.uk/current-students/dts](http://info.lse.ac.uk/current-students/dts)

Student Hub 

Moodle 

LSE for You 

Reset your IT password 

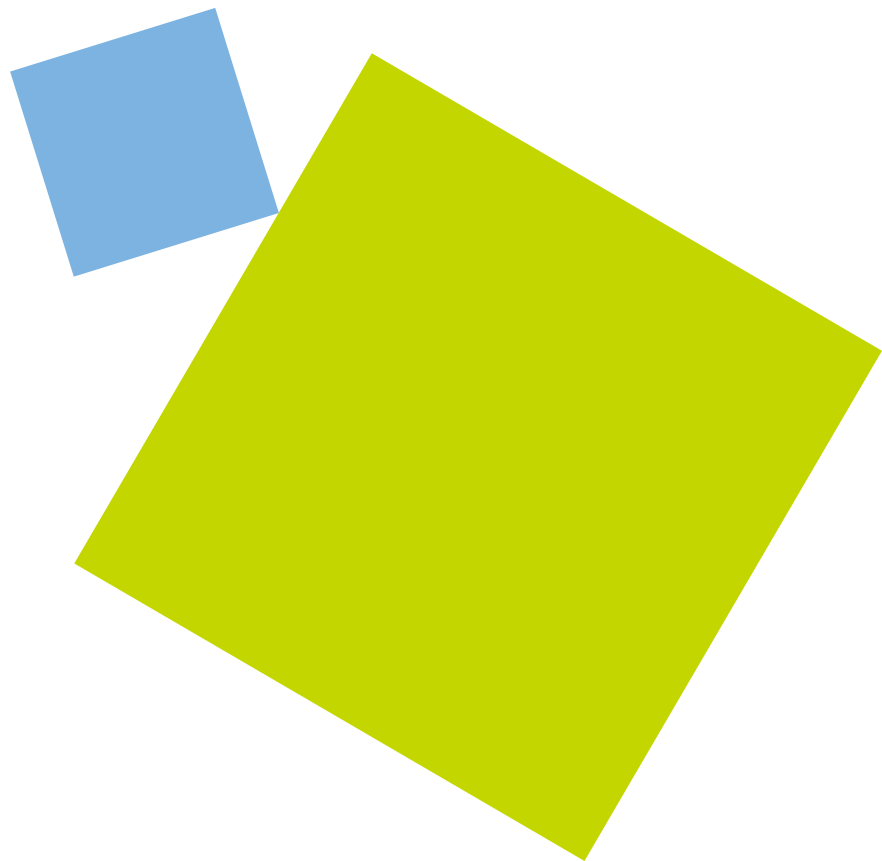
Multi-Factor Authentication (MFA) 

Email 

Microsoft Office 365 @ LSE 

Training and Development System 

Information security awareness training 





## Student Hub

The Student Hub is LSE's app, designed to help you navigate your day-to-day life at LSE. With the Student Hub, you can:

- **View your timetable and upcoming deadlines**
- **Find your way around with the campus map**
- **Keep up to date with news and events from around LSE in your newsfeed**
- **Book appointments with academic staff (office hours) and support services.**

Available on iOS and Android app stores or as a web app at [studenthub.lse.ac.uk](https://studenthub.lse.ac.uk)





## Moodle

Moodle is LSE's virtual learning environment.

The majority of taught courses have a corresponding course on Moodle, the online learning platform used at LSE. Moodle courses contain essential resources such as lecture slides, lecture recordings and reading lists. Moodle also enables activities such as quizzes and discussion forums and allows for online assignment submission, marking and feedback. How Moodle is used is determined by the course convenor and so this may vary from course to course. LSE also provides a Moodle Archive service which provides teachers and students with a snapshot of previous year's courses.

You can access Moodle by visiting [moodle.lse.ac.uk](https://moodle.lse.ac.uk)

## LSE for You

LSE for You is a web portal which gives you access to a range of services. As part of ongoing development work, some of these services have been moved onto a new platform.

In [Student LSE for You](#) you can:

- View and update your term time (contact) and home (permanent) address
- Access your candidate number
- View your teaching timetable.

To select your courses, please use course selection in [LSE for You](#).

## Reset your IT password

You can reset your own IT password at the [LSE Password website](#).

## Multi-Factor Authentication (MFA)

MFA provides an extra layer of security on top of your username and password when you access our resources online – providing increased protection against cyber-attacks.

Once set up, it is easy to use and manage via the link below: [lse.ac.uk/mfa](https://lse.ac.uk/mfa)





## Email

LSE will use your LSE email address to communicate with you, so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail ([mail.lse.ac.uk](mailto:mail.lse.ac.uk)) or on the move via the outlook app. For help setting up email on your device search “LSE mobile email setup”.

## Microsoft Office 365 @ LSE

All our students are eligible for a free copy of Microsoft Office 365 on their personal computers and devices.

[Microsoft Office 365](#)

## Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at [apps.lse.ac.uk/training-system](https://apps.lse.ac.uk/training-system)

Login using your LSE username and password.

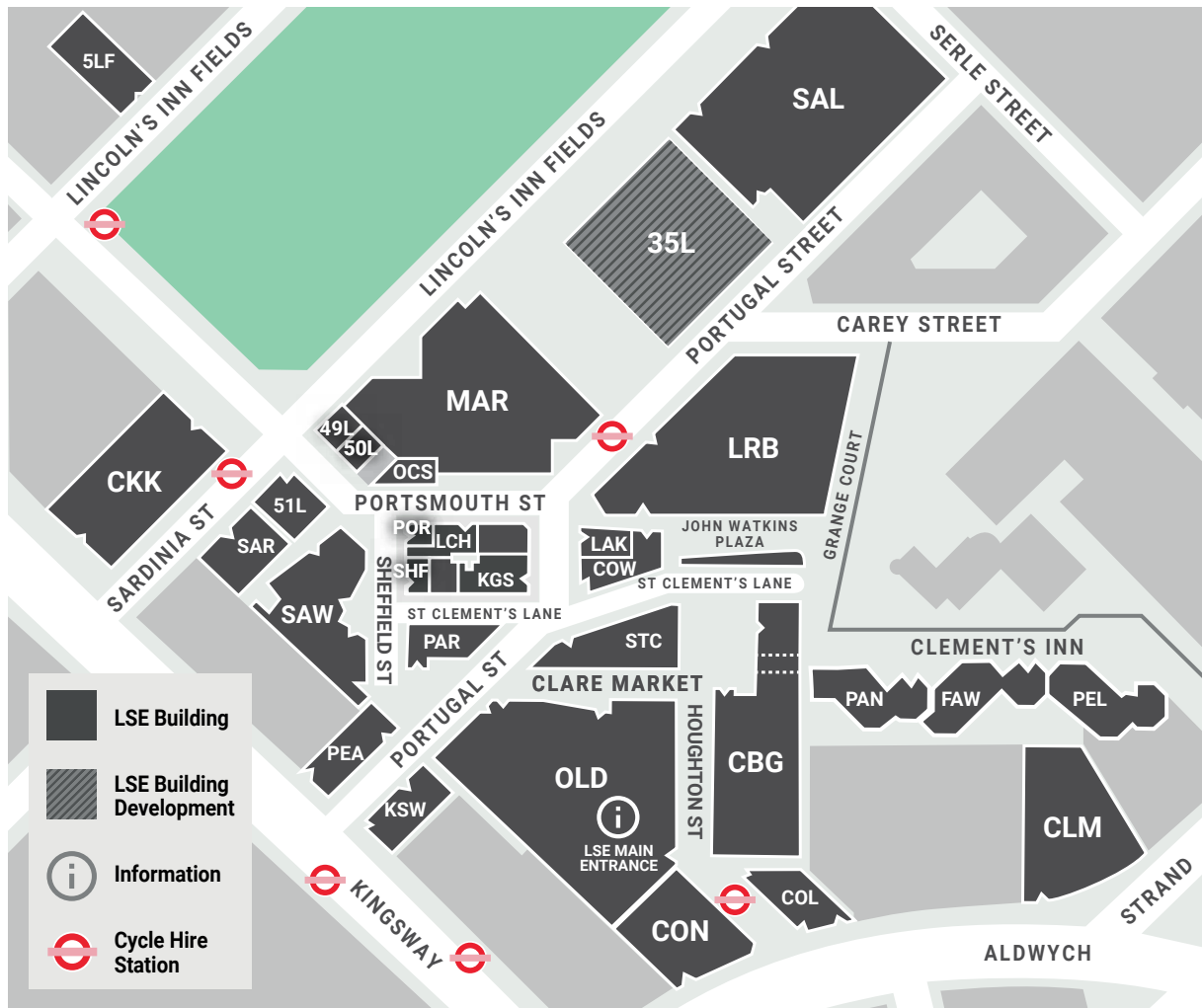
## Information security awareness training

The LSE Cyber Security Awareness Training can be self-enrolled at [Course: LSE Cyber Security Awareness Training](#). We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy.

More tips are available at [lse.ac.uk/cyber](https://lse.ac.uk/cyber)



## LSE Campus



### Key

<b>CBG</b> Centre Building	<b>KGS</b> King's Chambers	<b>50L</b> 50 Lincoln's Inn Fields	<b>PAN</b> Pankhurst House	<b>SHF</b> Sheffield Street
<b>CKK</b> Cheng Kin Ku Building	<b>KSW</b> 20 Kingsway	<b>51L</b> 51 Lincoln's Inn Fields	<b>PAR</b> Parish Hall	<b>SAL</b> Sir Arthur Lewis Building
<b>CLM</b> Clement House	<b>LAK</b> Lakatos Building	<b>LRB</b> Lionel Robbins Building, Library	<b>PEA</b> Peacock Theatre	<b>STC</b> St Clement's Clare Market
<b>COL</b> Columbia House	<b>LCH</b> Lincoln Chambers	<b>MAR</b> Marshall Building	<b>PEL</b> Pethick-Lawrence House	
<b>CON</b> Connaught House	<b>5LF</b> 5 Lincoln's Inn Fields	<b>OLD</b> Old Building	<b>POR</b> 1 Portsmouth Street	
<b>COW</b> Cowdray House	<b>35L</b> 35 Lincoln's Inn Fields	<b>OCS</b> Old Curiosity Shop	<b>SAR</b> Sardinia House	
<b>FAW</b> Fawcett House	<b>49L</b> 49 Lincoln's Inn Fields (Coopers)		<b>SAW</b> Saw Swee Hock Student Centre	



All buildings have wheelchair access and lifts, except, KGS, KSW\*, POR\* and SHF.  
\*KSW 20 Kingsway (Language Centre only), \*POR 1 Portsmouth Street (Shop only).

### Disabled Access

After 6.30pm, please call Security Control on **020 7955 6200** to ensure that any disabled access doors are open. Also see: [Accessibility map \[PDF\]](#) For access to 20 Kingsway, please call security staff on **020 7955 6200** to set up the portable ramp in the entrance foyer.

### Access Guides to LSE buildings

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These access guides, and route maps, are now [available online](#).

**[lse.ac.uk/accounting](https://lse.ac.uk/accounting)**



**Department of Accounting**  
London School of Economics  
and Political Science

Marshall Building, 44 Lincoln's Inn Fields  
London WC2A 2ES

E: [accounting@lse.ac.uk](mailto:accounting@lse.ac.uk)

T: **+44 (0)20 7852 3780**

The London School of Economics and Political Science is a School of the University of London. It is a charity and is incorporated in England as a company limited by guarantee under the Companies Acts (Reg no 70527).

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Design: LSE Design Unit ([info.lse.ac.uk/staff/divisions/communications-division/design-unit](https://info.lse.ac.uk/staff/divisions/communications-division/design-unit))

Photography: Cover image from Unsplash, Pexels or iStock.  
Internal photography: Nigel Stead and Maria Moore.