



*LSE is committed to building a diverse, equitable and truly inclusive university*

## **Widening Participation – Academic Registrar’s Division**

### **Thrive Mentor**

**Thrive Mentors are placed on the first step of the LSE hourly-paid salary scales. This is currently set at £14.29 an hour which includes holiday pay. This is inclusive of London allowance.**

**This is a fixed term appointment for 10 months over 2 academic years, with an average time commitment of 1.5 hours a week for 20 weeks.**

The Widening Participation team, based in the Academic Registrar’s Division, leads our efforts to widen access to LSE for UK Undergraduate students from under-represented groups and supports the attainment and progression to HE for hundreds of young people each year. The team, comprising 13 staff, leads on the delivery of key elements of the School’s outreach and widening access strategy, as set out in our Access and Participation Plan.

Thrive Mentors will be responsible for mentoring up to 3 students via our online platform thereby supporting the delivery of a key element of the [Thrive](#) programme.

Thrive Mentors will also have the opportunity to apply to work additional virtual and in person events related to the Thrive programme throughout the academic year.

Candidates should be in Year 1 or 2 of Undergraduate study at LSE.

Candidates should have:

- An in-depth understanding and knowledge of issues pertaining to racial inequality and education in the UK, specifically in relation to students of Black Heritage.
- A good general knowledge of UK education and widening participation issues
- Previous experience working with children and/or young people.
- A good understanding of potential barriers faced by young people with regards to access to Higher Education

This position will be subject to an enhanced with Children’s barred Disclosure and Barring Service (DBS) check. Any offer of employment made is conditional on receipt of a satisfactory DBS check.

*For further information about the post, please see the [job description](#) and the [person specification](#).*

**To apply for this post, please go to [lseportal.force.com/participate](https://lseportal.force.com/participate) you have any technical queries with applying on the online system, please use contact [widening.participation@lse.ac.uk](mailto:widening.participation@lse.ac.uk).**

Should you have any queries about the role, please email [ard.thrive@lse.ac.uk](mailto:ard.thrive@lse.ac.uk).

**The closing date for receipt of applications is Sunday 30<sup>th</sup> October 2022 (23.59 UK time). Regrettably, we are unable to accept any late application**

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### **Contractual Commitments**

Upon successful application and completed training, you will be placed on a temporary hourly-paid staff contract for two academic years.

The mentoring takes places in 2 distinct phases:

Phase 1 runs for 13 weeks from Monday 27 February 2023 to Sunday 28 May 2023

Phase 2 runs for 7 weeks from Monday 11 September 2023 to Sunday 29<sup>th</sup> October 2023

Mentors will be expected to work **1.5 hours** during each of the above weeks.

All Thrive Mentors will also be expected to support on 2 additional dates

- a campus visit due to take place on Wednesday 15 March 2023 (time TBC)
- a virtual evening session on Thursday 20<sup>th</sup> April 2023 (time TBC).

The role of Thrive Mentor will be flexible around your academic study as you can determine when you respond to your mentees across each week of work according to your availability.

The role will also include the optional opportunity to engage with other activities (both online and in person), the dates and time for which are fixed. A Programme of Activities will be shared with you termly and shifts will be advertised as and when it is available.

Thrive Mentors are responsible for managing their schedules and committing to the mentoring relationship throughout and any additional work they sign up for once booked.

International Students on a Tier 4 study visa should ensure that they are not working more than the maximum number of hours as detailed on their visa during term time.

### **LSE (WP) Child Protection Policy and Disclosure and Barring Service**

All applicants should be aware that successful applicants to the post will be required to complete an enhanced DBS clearance, including a check as to whether the applicant is barred from working with children.

This will be completed and paid for by the LSE Widening Participation Team.

LSE undertakes to discuss any matter revealed on a DBS certificate with the individual seeking the position before withdrawing or amending a conditional offer of employment. Having a criminal record will not necessarily bar an individual from working with LSE, depending upon the nature of the position sought as well as the circumstances of the revealed offence.

More information on this check can be found online at <https://www.gov.uk/disclosure-barring-service-check/overview>



### **Application and Recruitment Process**

Applications are made online via our [Participate portal here](#). They will open on Monday 19 September 2022 and close on Sunday 30 October 2022 at 23:59.

Interviews will take place on Tuesday 8 November and Thursday 10 November.

If you are successful following the interview, you will be required to complete a compulsory NSPCC training module and attend 3 compulsory paid training sessions on Wednesday 18 January 2023, Wednesday 25<sup>th</sup> January and Wednesday 1 February 2023.

### **Salary**

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